



# Volunteer Application

**THIS FORM MUST BE COMPLETED IN ITS ENTIRETY IN ORDER TO VOLUNTEER AT HERITAGE HILL.**

Today's date: \_\_\_\_\_ Birth date: \_\_\_\_\_

Legal name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Work phone \_\_\_\_\_

E-mail address \_\_\_\_\_

What special training or skills do you possess that you are willing to share at Heritage Hill? \_\_\_\_\_

What are some of your interests and hobbies? \_\_\_\_\_

What interests you about volunteering at Heritage Hill? \_\_\_\_\_

How did you hear about our volunteer program? \_\_\_\_\_

Do you have any physical limitations? \_\_\_\_\_

Please list two emergency contact persons

1. Name \_\_\_\_\_ Phone \_\_\_\_\_

Relationship \_\_\_\_\_

2. Name \_\_\_\_\_ Phone \_\_\_\_\_

Relationship \_\_\_\_\_

Volunteer Name \_\_\_\_\_ Phone number \_\_\_\_\_

When are you available to volunteer?  Weekdays  Weekends

Number of hours per week \_\_\_\_\_ Best times \_\_\_\_\_

Are you volunteering for community service hours? \_\_\_\_\_

Do you have a valid driver's license Yes \_\_\_\_\_ No \_\_\_\_\_

Check which area would be of interest for your volunteer service then mark your first and second choice in that area. For interpretive volunteers, check the area of interest. \_\_\_Farm \_\_\_Fort \_\_\_Fur Trade \_\_\_Town

**Education**

- Seasonal Volunteer Interpreter** - Share historic information with various audiences. Receive the same training as our tour guides. Must wear period clothing provided by Heritage Hill.
- Seamstress** – Create or repair historic clothing (may be done at home)
- Special Events** – Actively participate in events such as Laura Ingalls Wilder Day, Halloween, or Christmas and wear historic clothing provided by Heritage Hill. This is not an interpreter position. **Training will be provided for craft or activity related to the event.**

**Visitor Services**

- Gift Shop** - Help bag during school programs (May & June), stock shelves, and other projects
- Front Desk** - Greet visitors, answer phones, special projects, such as mailings, or inventory
- Music on the Green** – Drive trams, greet visitors, or help with concessions on these Monday summer evenings
- Drive Trams** - Drive trams one day a week during our season (18 years or older)
- Concessions** – Help with food sales during special events or Music on the Green
- Event Greeter** – Greet visitors and distribute programs for special events
- Bus Greeter**-Weekday mornings greet school busses during school tours providing information and maps. April, May, June, September and October

**Operations/Restoration**

- Clean buildings, help with general repairs, and other projects**
- Split wood**- involves use of power driven splitter (21 years or older)
- Small engine repair (4-8 hours per week)**

**Volunteer Music Group** – Play historic music at our special events. Group plays about six – eight times per season and practices before they play.

**Gardener** - Adopt one of the park gardens or help weed & water

Please return completed form to:  
**Judy Anderson, Volunteer Coordinator**  
2640 S. Webster Ave  
Green Bay, WI 54301  
or email to:  
**Judy@heritagehillgb.org**

**Questions call 920.448.5150 x 111**

8/2010 ja

**Heritage Hill State Historical Park  
Volunteer Agreement and Release from Liability**

**Voluntary Participation**

I, \_\_\_\_\_ acknowledge that I have voluntarily applied to participate in activities at Heritage Hill State Historical Park as a volunteer and not as an employee or agent of Heritage Hill State Historical Park, Heritage Hill Corporation or the Department of Natural Resources and as such I am not eligible for Worker's Compensation benefits.

**Assumption of Risk**

I am aware of any hazardous activity I may be involved in. I am voluntarily participating in this activity with knowledge of the risks involved. I hereby agree to accept any and all risks of injury or death that may result from my participation in this activity.

**Release from Liability**

As consideration for being permitted by Heritage Hill State Historical Park to participate as a volunteer, and as consideration for Heritage Hill State Historical Park assisting in arranging the activity, and for the good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, I hereby irrevocably and unconditionally release, waive, discharge and covenant not to sue or attach the property of Heritage Hill State Historical Park or any of their affiliates, subsidiaries, divisions, members, directors, officers, employees and agents (collectively referred to as "Releases"), for and from all claims of any nature now or hereafter existing whether known or unknown, including but not limited to all liability, on account of death, injury, or damage resulting from the negligence or other acts, however caused, of the Releases as a result of my action or inaction. I understand that I am giving up my legal rights and the rights of my representatives to recover from injury, death, or property damage.

**Expectations**

I understand that I will be expected to abide by all museum rules, regulations, ethics, security, and safety policies and that I must sign this Volunteer Waiver Agreement prior to volunteering. It is also understood that Heritage Hill does a background check on employees and volunteers to ensure safety of all visitors, staff and volunteers at the park. I will provide a valid driver's license prior to driving trucks, trams and equipment for the park.

**Medical Treatment**

In the event of a medical emergency during the course of the activity, or transportation to or from the activity, which in the opinion of the attending physician may endanger my life, cause disfigurement, physical impairment or undue discomfort if delayed, I authorize treatment by a qualified and licensed medical doctor.

**Release for Use of Likeness or Recording**

In consideration of the publicity benefits to me and of my involvement at Heritage Hill, I hereby give to Heritage Hill, its nominees, agents and assignees and anyone publishing under its authority ("Heritage Hill"), unlimited permission to use, publish and republish reproductions of my likeness and voice, with or without use of my name. I hereby agree to hold Heritage Hill harmless from any liability arising from the use of my likeness, voice or name in conjunction with this agreement.

**Knowing and Voluntary Execution**

I have carefully read this agreement and fully understand its contents. I am aware that this is a release of liability and a contract between me and Heritage Hill State Historical Park and/or their affiliates. No oral representations, statements or inducements apart from this agreement have been made to me. I sign this agreement of my own free will.

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Print Name of Participant*

\_\_\_\_\_  
*Signature of Participant*

\_\_\_\_\_  
*Date of Birth of Participant*

**Consent of Parent or Legal Guardian if Applicant is a Minor**

\_\_\_\_\_  
*Signature of Parent or Guardian*

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_